



**State of Nevada-Department Of Health and Human Services
Division of Mental Health and Developmental Services
Northern Nevada Adult Mental Health Services**

Northern Nevada Adult Mental Health Services (N.N.A.M.H.S.) is currently seeking a full-time, Licensed Chief Pharmacist to oversee an inpatient pharmacy and an outpatient pharmacy located in the Reno/Sparks area of Nevada. Near beautiful Lake Tahoe in Northern Nevada, we offer a destination location to live, work and play. N.N.A.M.H.S. is a State of Nevada agency whose mission is to provide psychiatric treatment and rehabilitation services in the least restrictive setting to support personal recovery and enhance quality of life. As an innovator in program design and advanced service delivery systems, we provide a full range of service offerings to best meet the needs of our consumers. Numerous outpatient services are available on campus and at the additional outpatient mental health center that opened during the autumn of 2008. We are accredited by the Centers for Medicare and Medicaid Services (CMS) and by the Joint Commission.

Our greatest asset is over 270 seasoned professional staff, dedicated to the betterment of the lives of our consumers. Because we are committed to a culture of life-long learning, our employees know that N.N.A.M.H.S. is a place to grow, develop and build careers that are both dynamic and satisfying. It is the intention of Northern Nevada Adult Mental Health Services to provide an environment which fully respects human dignity and consistently reflects human caring.

Along with the opportunity to take the lead in innovative care and treatment for adults with severe mental illness, working for N.N.A.M.H.S. offers significant advantage. We offer flexible and innovative scheduling in our inpatient facility and outpatient staff members enjoy holidays and weekends off. We offer a very attractive salary and benefit package, Public Employees Retirement Plan, three weeks paid vacation per year, three weeks paid sick leave per year, paid holidays and no social security tax. Additionally, Nevada offers its workers the advantage of no State tax!

DESCRIPTION: The incumbent is responsible for oversight of all aspects of the operation of an inpatient pharmacy and an outpatient pharmacy serving individuals who are severely mentally ill. Duties include management of the pharmaceutical operation at the psychiatric facility; develop, monitor, maintain, and implement policies and procedures in accordance with State and federal regulations as well as accreditation requirements and standards; serve on advisory and policy-making boards; control pharmacy operation; train, develop and supervise subordinate staff, and at times of staff shortage and increased workload, the Chief Pharmacist will provide needed coverage for vacancies within the pharmacies and work along side pharmacists and techs to observe and monitor performance and insure that continuity in work is maintained. This position acts as an advisor to professional health care staff on current pharmacology to maximize the quality of patient care and stay within the pharmacy medication budget. The incumbent will work in collaboration with the State Pharmacy Director on statewide pharmacy initiatives, with the Program Evaluation Manager on Pharmacy Software and record keeping and with agency leadership to ensure Joint Commission accreditation.

EDUCATION AND EXPERIENCE: Graduation from an accredited school of pharmacy and two years of experience as a pharmacist, at least one year of which must have been in a hospital pharmacy; OR two years of experience as a Pharmacist I in Nevada State service; OR an equivalent combination of education and experience.

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

Working knowledge of: the rules and regulations of the U.S. Food and Drug Administration and American Society of Health Systems Pharmacists Standards for selecting vendors. General



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knowledge of: bookkeeping and accounting systems for collection of data, cost analysis, and account reconciliation. Ability to: establish and maintain a formulary system; and monitor patient's symptoms and response to medication; and all knowledge, skills and abilities required at the lower level.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

Working knowledge of: the physical layout and security system needs for agency pharmacies; State budget procedures and fiscal record keeping; supervisory practices and techniques; and federal and State Medicaid rules and regulations; retail, hospital, clinical, and institutional pharmacy operations. Ability to: develop, interpret, and implement administrative policies and procedures; conduct drug utilization reviews; establish a pricing structure consistent with the cost of pharmaceuticals and supplies; maintain and generate fiscal reports and records; maintain an inventory adequate to the agency's needs; recommend appropriate drug therapy to practitioners; assist in establishing, executing, tabulating, and evaluating clinical studies regarding drugs; read and interpret patient charts, hospital records, surgical and treatment reports.

SALARY AND BENEFITS: Potential earnings up to \$109,518. Excellent benefits package including health, dental and vision insurance, Public Employees Retirement Plan, three weeks paid vacation, three weeks sick leave, paid holidays and deferred salary opportunity!

Submit Résumé/CV to:

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Personnel

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